



**SPA.NET - Event Services**  
 112 South Broadway- Suite 4  
 Saratoga Springs, NY 12866  
 518-581-0690 Fax: 518-583-1190



**SARATOGA SPRINGS  
 CITY CENTER**

<b>Company and Billing Information</b>		SPA.NET is the exclusive City Center provider of phone and internet services.	
Company Name		Booth / Room	Show Name:
Billing Name		Show Dates: ___/___/___ To ___/___/___	
Billing Address			
City, State/Country, Zip		E-Mail	
Contact		Telephone Number	Fax Number
Credit Card No.	Expiration	Cardholder Signature (1)	Print / Type Cardholder Name

Description of Service	Type	QTY	Pricing		Total
			Pre-Order <sup>(9)</sup>	Standard	
<b>1. Internet Services</b>					
a. Shared Ethernet Service (Shared Public IP address) per day	INET-SE		\$99.00	\$149.00	
b. SPECIAL Shared Ethernet Service - Full Show	INET-SHOW		\$249.00	\$299.00	
c. Public IP Address / Device	INET-PUB		\$150.00	\$250.00	
d. Wireless Internet per day per device	INET-WIR		\$49.00	\$99.00	
e. T-1 Internet Services (Includes 29 IP addresses)	INET-T1		\$5,900.00	Call For Pricing	
<b>2. Telephone Services</b>					
a. Line without a telephone (voice only)	TEL-LO		\$249.00	\$349.00	
b. Line without a telephone (fax or credit card device)	TEL-CC		\$375.00	\$475.00	
c. Dedicated Verizon or Other Phone Services	TEL-VE		(Call 518-581-0690 for quote)		
<b>3. Equipment Rental</b>					
a. 4 Port Router Rental (Allows usage of 2 to 4 Devices)	RENT-4P		\$150.00	\$250.00	
b. 8 Port Router Rental (Allows usage of 5 to 8 devices)	RENT-8P		\$650.00	\$750.00	
c. 4 Port Wireless Router Rental (Requires INET-WIR)	RENT-WR		\$150.00	\$350.00	
d. 7FT Patch Cable	RENT-7FT		\$10.00	\$10.00	
e. 25FT Patch Cable	RENT-25FT		\$20.00	\$20.00	
e. 50FT Patch Cable	RENT-50FT		\$25.00	\$25.00	
<b>4. Special Line Services</b>					
a. Extended Network Fee - Installation of line outside of city center wired network			(Call 518-581-0690 for quote)		
b. Booth to Booth/Point to Point/Multi-Point Networking			(Call 518-581-0690 for quote)		
c. Special Configurations / Engineering / VPN / Web Casting	VP/MI		(Call 518-581-0690 for quote)		
<b>5. Labor/Floor Work Services</b>					
a. Labor / Floor Work Fee per hour	LABOR-FW	___/hr	\$125.00	\$175.00	
<b>6. Expedite Charge \$250 per Line (if ordered less than 21 days prior to 1st day of show move-in) x (number of lines)</b>					
a. Expedite Charge	FEE-EX		\$250.00	\$250.00	
<b>7. On Site / Move-In order fee of \$500 per line (may apply if ordering service after show move-in has started) x (number of lines)</b>					
a. On Site / Move-In Order Fee	FEE-MI			\$500.00	

\*\*\*TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 518-583-1190

<b>*Notes:</b> 1. For your convenience we will use this authorization to charge your credit card for all services and/or any additional amounts incurred. 2. SPA.NET accepts the following credit cards: (AMEX, VISA, MC). 3. Make all checks payable to: SPA.NET. 4. Rates listed include a single IP address, bringing the service to the booth in the most convenient manner and does not include computer equipment, NIC card, TCP/IP software or power to the booth. <b>NO WIRELESS OR IP SHARING DEVICES ARE ALLOWED.</b> 5. Due to the nature of the Internet, SPA.NET cannot guarantee any level of performance or accessibility beyond our gateway. 6. The choice of Internet Service Provider (ISP) is at the sole discretion of SPA.NET 7. Services are provided on 10/100Mbps Ethernet based wired network, connectivity is provided with RJ-45 jacks for each connection ordered. 8. Telephone/Credit Card/Fax Service are provided through an IP based carrier. Not all analog devices may operate correctly on a digital network. 9. All orders must be placed <b>45 days</b> prior to show date to ensure availability of services and qualify for Pre-Order Pricing. 10. Attach any required additional floor plans / diagrams. 11. Electric service must be arranged through the decorator of record.	<b>SUBTOTAL</b>		
	<b>FEES</b>		12.50%
	<b>GRAND TOTAL</b>		

Customer Acceptance of Terms and Conditions: \_\_\_\_\_ Date: \_\_\_\_\_

<b>FOR SPA.NET USE:</b>				
Type of Service:		Exhibitor No.		Payment Rec'd:
Special Instructions:		Tech:		Date:
IP Address	Subnet	Gateway	DNS - 1	DNS - 2